



Baldwin County Commission

Legislation Details (With Text)

File #: 20-0496 **Version:** 1
Type: Work Session **Status:** Agenda Ready
File created: 1/6/2020 **In control:** Baldwin County Commission Work Session
On agenda: 1/14/2020 **Final action:**
Title: Baldwin Regional Area Transit System (BRATS) - Zero Tolerance Substance Abuse Policy
Indexes:
Attachments: 1. BRATS Zero Tolerance Substance Abuse Policy 01212020.pdf

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

Meeting Type: BCC Work Session

Meeting Date: 1/14/2020

Item Status: New

From: Wayne Dyess, County Administrator

Matthew Brown, Director of Transportation

Submitted by: Chandra Middleton, Assistant Director of Transportation

ITEM TITLE

Baldwin Regional Area Transit System (BRATS) - Zero Tolerance Substance Abuse Policy

STAFF RECOMMENDATION

Adopt Baldwin Regional Area Transit System's amended Substance Abuse Policy which is in accordance with the 5311 and 5307 grant requirements of the Federal Transit Administration and Alabama Department of Transportation for the transit industry. This amended policy will supersede any previously adopted Substance Abuse Policy for Baldwin Regional Area Transit System (BRATS).

BACKGROUND INFORMATION

Previous Commission action/date:

08/15/2000 - The Baldwin County Commission approved and adopted the BRATS Substance Abuse Policy.

08/19/2003 - The Baldwin County Commission accepted and approved the amended the BRATS Substance Abuse Policy.

06/15/2010 - The Baldwin County Commission adopted the amended BRATS Substance Abuse Policy.

11/02/2010 - The Baldwin County Commission adopted the amended BRATS Substance Abuse Policy.

02/06/2018 - The Baldwin County Commission adopted the amended BRATS Substance Abuse Policy.

Background: The Alabama Department of Transportation has requested revisions to the previous version of the BRATS Zero Tolerance Substance Abuse Policy in order to meet the Federal Transit Administration requirements of listing the minimum thresholds as established in 48 CFR Part 40 for screening cut off and confirmation cut off levels per drug name.

The purpose of the BRATS Zero Tolerance Substance Abuse Policy is to assure worker's fitness for duty and to protect employees, passengers, and the public from the risks posed by the misuse of alcohol and the use of prohibited drugs. This policy is intended to comply with all applicable Federal Regulations and the Federal Transit Administration (FTA) of the U.S. Department of Transportation (DOT) which governs anti-drug programs in the transit industry. This policy will not replace the Baldwin County Commission's Drug-Free Workplace policy. This policy will coincide with the current Personnel Drug-Free Workplace policy using whichever policy is more stringent as indicated within the policy of the BRATS Department. This policy will be housed in the Baldwin Regional Area Transit System's Standard Operating Procedure Guidelines.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: Policy is a template provided by Alabama Department of Transportation.

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration Staff and BRATS Staff

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Administration staff to prepare cover letter on county letterhead, and obtain the Chairman's signature

on page 17 then mail original to:
Alabama Department of Transportation
Attention James Giles
1409 Coliseum Blvd., Room C-118
Montgomery, Alabama 36110

Then email a full executed copy to Chandra Middleton, Assistant Director of Transportation.

Additional instructions/notes: N/A