



# Baldwin County Commission

## Legislation Details (With Text)

**File #:** 20-0520 **Version:** 1  
**Type:** Work Session **Status:** Agenda Ready  
**File created:** 1/8/2020 **In control:** Baldwin County Commission Work Session  
**On agenda:** 1/14/2020 **Final action:**  
**Title:** Building Maintenance - Personnel Changes  
**Indexes:**  
**Attachments:** 1. Updated Organizational Chart for Building Maintenance

| Date | Ver. | Action By | Action | Result |
|------|------|-----------|--------|--------|
|------|------|-----------|--------|--------|

**Meeting Type:** BCC Work Session  
**Meeting Date:** 1/14/2020  
**Item Status:** New  
**From:** Wayne Dyess, County Administrator  
Junius Long, Facilities and Maintenance Coordinator  
Deidra Hanak, Personnel Director  
**Submitted by:** Deidra Hanak, Personnel Director

### ITEM TITLE

Building Maintenance - Personnel Changes

### STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the promotion of Bryan McMorris from the Building Maintenance Engineer III position (PID #2085) grade K-03 (\$20.309 per hour / \$42,242.72 annually) to fill the open HVAC and Preventative Maintenance Technician position (PID #TBD) at a grade L-02 (\$21.775 per hour / \$45,292.00 annually) to be effective no sooner than February 3, 2020; and
- 2) Reclassify the Building Maintenance Engineer III position (PID #2085) (grade K range: \$39,220.48 - \$64,274.08 annually) to a HVAC and Preventative Maintenance Technician position (PID #TBD) (grade L range: \$43,103.84 - \$70,626.40 annually); and
- 3) Approve the employment of Shane Jernigan to fill the HVAC and Preventative Maintenance Technician position (PID #TBD) at a grade L-EL (\$20.723 per hour / \$43,103.84 annually) to be effective no sooner than January 27, 2020; and
- 4) Approve the updated organizational chart for the Building Maintenance Department.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** After examining the Building Maintenance Department's needs, it was determined that having an additional HVAC and Preventative Maintenance Technician position would save money and efficiency throughout the County. The Facilities and Maintenance Coordinator, with the concurrence of the County Administrator, respectfully requests that the above recommendations are approved.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$2,203 increase over budgeted amount

**Budget line item(s) to be used:** 51995.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A

