



# Baldwin County Commission

## Legislation Details (With Text)

**File #:** 20-0641 **Version:** 1  
**Type:** Work Session **Status:** Agenda Ready  
**File created:** 1/22/2020 **In control:** Baldwin County Commission Work Session  
**On agenda:** 1/28/2020 **Final action:**  
**Title:** Revenue Commission (Re-Appraisal) - Creation of Position  
**Indexes:**  
**Attachments:** 1. Updated Organizational Chart for Revenue Commission - Real Property Division

Date	Ver.	Action By	Action	Result
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**Meeting Type:** BCC Work Session  
**Meeting Date:** 1/28/2020  
**Item Status:** New  
**From:** Teddy Faust, Revenue Commissioner  
Deidra Hanak, Personnel Director  
**Submitted by:** Deidra Hanak, Personnel Director

### ITEM TITLE

Revenue Commission (Re-Appraisal) - Creation of Position

### STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the creation of a part-time Real Property Support Technician I position (PID #TBD) (grade G range: \$12.967 - \$21.265 per hour); and
- 2) Approve the updated organizational chart for the Revenue Commission - Real Property Division.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** This position will work as a "floating" position to take over the seasonal backlogs due to working on change requests, answering the phones when valuations are sent, and assisting staff for Board of Equalization hearings, etc. The Revenue Commissioner respectfully requests that the above recommendation is approved.

### FINANCIAL IMPACT

**Total cost of recommendation:** \$19,554.24 plus fringe- not currently budgeted

**Budget line item(s) to be used:** 51810.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A