



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 20-0644      **Version:** 1

**Type:** Work Session      **Status:** Agenda Ready

**File created:** 1/22/2020      **In control:** Baldwin County Commission Work Session

**On agenda:** 1/28/2020      **Final action:**

**Title:** Planning and Zoning Department - Position Change

**Indexes:**

**Attachments:** 1. Updated Organizational Chart for Planning and Zoning Department, 2. Updated Position Description for Code Enforcement Officer

Date	Ver.	Action By	Action	Result
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**Meeting Type:** BCC Work Session  
**Meeting Date:** 1/28/2020  
**Item Status:** New  
**From:** Wayne Dyess, County Administrator  
Vince Jackson, Planning and Zoning Director  
Deidra Hanak, Personnel Director  
**Submitted by:** Deidra Hanak, Personnel Director

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### ITEM TITLE

Planning and Zoning Department - Position Change

### STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the reclassification of the Code Enforcement Officer from a salary grade (EC-07 range: \$44,476 - \$70,450 annually) to a grade EC-08 (EC-08 range: \$53,372 - \$84,542 annually); and
- 2) Approve an increase in pay for James Ryan, Code Enforcement Officer, from EC-07 (\$68,403.29), to an EC-08 (\$71,823.45); and
- 3) Approve the updated position description for the Code Enforcement Officer; and
- 4) Approve the updated organizational chart for the Planning and Zoning Department.

These changes will be effective no sooner than February 17, 2020.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** The County Administrator respectfully requests that the above recommendations are approved.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$3,420.16 increase over budget

**Budget line item(s) to be used:** 52730.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A