



Baldwin County Commission

Legislation Details (With Text)

File #: 20-0673 **Version:** 1
Type: Consent **Status:** Passed
File created: 1/28/2020 **In control:** Baldwin County Commission Regular
On agenda: 2/4/2020 **Final action:** 2/4/2020
Title: Revenue Commission (Re-Appraisal) - Position Changes

Indexes:

Attachments: 1. Updated Organizational Chart for Revenue Commission - Real Property Division

Date	Ver.	Action By	Action	Result
2/4/2020	1	Baldwin County Commission Regular	Approved	

Meeting Type: BCC Regular Meeting

Meeting Date: 2/4/2020

Item Status: New

From: Teddy Faust, Revenue Commissioner
Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Revenue Commission (Re-Appraisal) - Position Changes

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the creation of a part-time Real Property Support Technician I position (PID #TBD) (grade G range: \$12.967 - \$21.265 per hour); and
- 2) Re-title the Imaging Specialist position (PID #5003) to Real Property Support Technician I, with no change in grade; and
- 3) Approve the employment of Ashley Traweek to fill the open Personal Property Support Technician I position (PID #5412) grade G-EL (\$12.967 per hour / \$26,971.36 annually); and
- 4) Approve the employment of Darla Lawley to fill the open Real Property Support Technician I position (PID #5525) grade G-EL (\$12.967 per hour / \$26,971.36 annually); and
- 5) Approve the employment of Vivian Ireland to fill the open Real Property Support Technician I position (PID #5003) grade G-EL (\$12.967 per hour / \$26,971.36 annually); and
- 6) Approve the employment of Ruth Ryan to fill the open part-time Real Property Support Technician I

position (PID #TBD) grade G-EL (\$12.967 per hour); and

7) Approve the updated organizational chart for the Revenue Commission - Real Property Division.

These actions will be effective no sooner than February 10, 2020.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: This position will work as a "floating" position to take over the seasonal backlogs due to working on change requests, answering the phones when valuations are sent, and assisting staff for Board of Equalization hearings, etc. The Revenue Commissioner respectfully requests that the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: \$100,468.32 total - \$19,554.32 of total is not currently budgeted

Budget line item(s) to be used: 51810.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A