



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 20-0799      **Version:** 1

**Type:** Consent      **Status:** Passed

**File created:** 2/12/2020      **In control:** Baldwin County Commission Regular

**On agenda:** 2/18/2020      **Final action:** 2/18/2020

**Title:** Communications and Information Systems Department - Position Changes

**Indexes:**

**Attachments:** 1. Updated Organizational Chart for CIS Department, 2. Position Descriptions for Database and Application Analyst, Software Developer I and II

Date	Ver.	Action By	Action	Result
2/18/2020	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 2/18/2020  
**Item Status:** New  
**From:** Brian Peacock, CIS Director  
Deidra Hanak, Personnel Director  
**Submitted by:** Deidra Hanak, Personnel Director

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### ITEM TITLE

Communications and Information Systems Department - Position Changes

### STAFF RECOMMENDATION

Take the following actions :

- 1) Abolish the Senior Systems Analyst position (PID #5004) (EC-08 range: \$53,372 - \$84,542 annually); and
- 2) Retitle the Database Administrator position (PID #5161) to Database and Application Analyst ; and
- 3) Approve a 5% increase in pay for Wayde Wilkerson, Database and Application Analyst, due to increase in duties, from EC-08 (\$59,059.52 annually) to EC-08 (\$62,013.00 annually) to be effective no sooner than March 2, 2020; and
- 4) Retitle the Software Developer position (PID #3068) to Software Developer I; and
- 5) Create a Software Developer II position (PID #TBD) (EC-08 range: \$53,372 - \$84,542 annually); and
- 6) Approve the updated organizational chart for the CIS Department; and

7) Approve the position descriptions for the Database and Application Analyst, Software Developer I and Software Developer II.

### BACKGROUND INFORMATION

Previous Commission action/date: N/A

**Background:** In an effort to reorganize the CIS Department, the CIS Director respectfully requests that the above recommendations are approved.

### FINANCIAL IMPACT

Total cost of recommendation: approximate savings of \$22,456.00

Budget line item(s) to be used: 51965.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

### LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?  
N/A

Reviewed/approved by: N/A

Additional comments: N/A

### ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

### FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed): N/A

Additional instructions/notes: N/A

