



Baldwin County Commission

Legislation Details (With Text)

File #: 20-0829 **Version:** 1

Type: Consent **Status:** Passed

File created: 2/21/2020 **In control:** Baldwin County Commission Regular

On agenda: 3/3/2020 **Final action:** 3/3/2020

Title: Highway Department (Administration) - Updated Position Description for Operations Support Specialist II (Accounting Option)

Indexes:

Attachments: 1. Updated Position Description for Operations Support Specialist II (Accounting Option)

Date	Ver.	Action By	Action	Result
3/3/2020	1	Baldwin County Commission Regular	Approved	

Meeting Type: BCC Regular Meeting

Meeting Date: 3/3/2020

Item Status: New

From: Joey Nunnally, County Engineer

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Highway Department (Administration) - Updated Position Description for Operations Support Specialist II (Accounting Option)

STAFF RECOMMENDATION

Approve the updated position description for the Operations Support Specialist II (Accounting Option).

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: N/A

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel

Action required (list contact persons/addresses if documents are to be mailed or emailed):

N/A

Additional instructions/notes: N/A