



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 20-1558      **Version:** 1

**Type:** Consent      **Status:** Agenda Ready

**File created:** 9/2/2020      **In control:** Baldwin County Commission Regular

**On agenda:** 9/15/2020      **Final action:**

**Title:** County Information Management System (CIMS) User License Agreement with Diversified Computer Services

**Indexes:**

**Attachments:** 1. FY21 CIMS Agreement

Date	Ver.	Action By	Action	Result
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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 9/15/2020  
**Item Status:** New  
**From:** Joey Nunnally, P.E., County Engineer  
Beth Burnett, Chief Accountant  
**Submitted by:** Lisa Sangster, Administrative Support Specialist IV

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### ITEM TITLE

County Information Management System (CIMS) User License Agreement with Diversified Computer Services

### STAFF RECOMMENDATION

Approve and authorize the Chairman to execute the County Information Management System (CIMS) Software License Agreement with Diversified Computer Services, LLC which is specifically designed to capture and manage Baldwin County Highway Department data. *(The term of this Agreement shall commence as of October 1, 2020, and shall continue until September 30, 2021, with the understanding this Agreement is subject to earlier termination as provided within the Agreement.)*

### BACKGROUND INFORMATION

**Previous Commission action/date:** Annual

**Background:** The Commission has approved an annual Software License Agreement with Diversified Computer Services, LLC since 2005. County Information Management System (CIMS) is designed to capture and manage Baldwin County Highway Department data. The program generates over 100 detailed reports which increases productivity and simplified information management. CIMS is beneficial for reporting to the Commission and managing the Baldwin County Highway Department.

## **FINANCIAL IMPACT**

**Total cost of recommendation:** \$9,000.00

**Budget line item(s) to be used:** 53100.5235

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

## **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
Yes

**Reviewed/approved by:** Approved by Brad Hicks, County Attorney 09/11/20.

**Additional comments:** N/A

## **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

## **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration Staff

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Administration Staff have two (2) original agreements executed by the Chairman. Send an original agreement to Diversified Computer Services and a copy to the Highway Department (Beth Burnett).

**Contact:**

Mr. Danny L. Floyd  
Diversified Computer Services  
8200 Old Federal Road  
Montgomery, Alabama 36117

**Additional instructions/notes:** N/A