



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 21-0126      **Version:** 1

**Type:** Other Staff Recommendations      **Status:** Agenda Ready

**File created:** 9/27/2019      **In control:** Baldwin County Commission Regular

**On agenda:** 11/17/2020      **Final action:**

**Title:** Revision of Baldwin County Commission Policy #2.23 - Reservation of Live Oak Landing and Bicentennial Park Facilities

**Indexes:**

**Attachments:** 1. BCC ADMIN Policy 2.23 - Revision 2020

Date	Ver.	Action By	Action	Result
11/17/2020	1	Baldwin County Commission Regular		

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 11/17/2020

**Item Status:** New

**From:** Wayne A. Dyess, County Administrator

**Submitted by:** Anu Gary, Administrative Services Manager

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### ITEM TITLE

Revision of Baldwin County Commission Policy #2.23 - Reservation of Live Oak Landing and Bicentennial Park Facilities

### STAFF RECOMMENDATION

**DISCUSSION ITEM** - The County Administrator will discuss the proposed policy revision.

Proposed action to be taken:

Adopt the revised Baldwin County Commission Policy #2.23 - Reservation of Live Oak Landing and Bicentennial Park Facilities and incorporate the revised policy into the Baldwin County Policies and Procedures Book.

### BACKGROUND INFORMATION

**Previous Commission action/date:** June 18, 2019 - Last revision to Policy #2.23

**Background:** At this time, staff would like to propose a revision to the policy to reflect the change in the management of the Live Oak Landing Park facilities and the RV Park/Camping at the park. The Live Oak Landing Park Management Team will take over processing reservations for Live Oak Landing facilities (pavilion, park, fishing tournaments, RV and primitive camping).

The County will take over the management of the park on December 21, 2020.

**NOTE:** Policy changes will be effective **TBD** in order for CIS staff to make the necessary changes on the county website and online fillable forms and for personnel to be hired, in place and trained.

The reservations for the Bicentennial Park will remain under the Archives and History Department. Staff at the Archives and History Department coordinate tours of the park, educational trips by schools, and other events at the park and its facilities.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration and CIS

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Administration - Update Policy Book, hiring of staff at park.  
CIS - Online reservations website.

**Additional instructions/notes:** N/A