



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 21-0141      **Version:** 1

**Type:** Consent      **Status:** Passed

**File created:** 10/26/2020      **In control:** Baldwin County Commission Regular

**On agenda:** 11/17/2020      **Final action:** 11/17/2020

**Title:** Request for Proposals (RFP) for the Purchase and Implementation of a Juvenile Justice Information System Software Solution for the Baldwin County Juvenile Detention Center

**Indexes:**

**Attachments:** 1. RFP Award Listing, 2. RFP Tabulation - JDC, 3. RFP Contract JDC

Date	Ver.	Action By	Action	Result
11/17/2020	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 11/17/2020

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director/Ron Ballard, Juvenile Detention Center Director/Brian Peacock, Communications Information Systems Director

**Submitted by:** Loren Lucas, Assistant Purchasing Director

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### ITEM TITLE

Request for Proposals (RFP) for the Purchase and Implementation of a Juvenile Justice Information System Software Solution for the Baldwin County Juvenile Detention Center

### STAFF RECOMMENDATION

Award the Request for Proposals (RFP) for the purchase and implementation of a Juvenile Justice Information System Software Solution for the Baldwin County Juvenile Detention Center to the vendor who submitted the lowest priced proposal, **Handel Information Technologies, Inc.**, as per the attached Award Listing and authorize the Chairman to execute the Contract. (Contract is effective on the date of its' full execution.)

### BACKGROUND INFORMATION

**Previous Commission action/date:**

09/15/2020 meeting: Approved the attached Request for Proposals (RFP) for the purchase and implementation of a Juvenile Justice Information System Solution for the Baldwin County Juvenile Detention Center and authorized the Purchasing Director to advertise the RFP.

**Background:** The Commission approved during their September 15, 2020 meeting, the Request for Proposals be advertised for a Juvenile Justice Information System Software Solution that includes software, implementation and support services as defined in this Request for Proposals (RFP). The RFP's were received in the Purchasing Office on October 21, 2020, at 2:00 p.m. Two (2) firms

submitted a proposal. The RFP's were tabulated based on information and pricing provided. The lowest price was received from Handel Information Technologies, Inc. Staff feels that Handel Information Technologies, Inc. met or exceeded the requirements set out in the RFP and will provide the work defined in the RFP a system that will meet the complexity required by the Baldwin County Juvenile Detention Center. Handel Information Technologies, Inc. provided the option for either remote or on-site training. Staff recommendation is to choose remote training, which is a cost savings of \$1,464.00 compared to on-site training. Award Listing and Tabulation is attached for review.

The funding for this project was approved during the Fiscal Year 2021 budget cycle.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$98,351.04

**Budget line item(s) to be used:** 52610.5500

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

The Fiscal Year 2021 Budget included \$60,000 towards the purchase of a software program for Baldwin County Juvenile Detention Center. Staff is requesting that the purchase of the software (\$98,351.04) be approved and the additional funding that is required will come from Fund 105 Fund Balance - to be submitted via Budget Amendment Resolution at a later date.

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

Standard County Contract for Professional Services

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 11/17/2020

**Individual(s) responsible for follow up:** Wanda Gautney/Purchasing Director, Christie Davis/Senior Budget Accountant

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Purchasing staff - letter to vendors; Budget staff - budget amendment resolution to be submitted for Commission approval at a later date.

**Additional instructions/notes:** N/A