



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 21-0331      **Version:** 1

**Type:** Consent      **Status:** Passed

**File created:** 12/17/2020      **In control:** Baldwin County Commission Regular

**On agenda:** 1/5/2021      **Final action:** 1/5/2021

**Title:** Planning and Zoning Department - Position Changes

**Indexes:**

**Attachments:** 1. Updated Organizational Chart for Planning and Zoning Department

| Date     | Ver. | Action By                         | Action   | Result |
|----------|------|-----------------------------------|----------|--------|
| 1/5/2021 | 1    | Baldwin County Commission Regular | Approved |        |

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 1/5/2021

**Item Status:** New

**From:** Wayne Dyess, County Administrator

Deidra Hanak, Personnel Director

**Submitted by:** Deidra Hanak, Personnel Director

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### ITEM TITLE

Planning and Zoning Department - Position Changes

### STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the employment of Ashley Campbell to fill the open Natural Resource Planner position (PID #5586) grade S315 (\$80,000.00 annually), with salary due to experience, to be effective no sooner than January 11, 2021; and
- 2) Create one (1) Code Enforcement Officer position (PID #TBD) at a grade S317 (\$56,410.00 - \$92,439.00 annually); and
- 3) Approve the updated organizational chart for the Planning and Zoning Department.

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** The Natural Resource Planner position was created during the FY20/21 Budget Cycle. The County Administrator respectfully requests that the above recommendation is approved.

## **FINANCIAL IMPACT**

**Total cost of recommendation:** \$136,410.00

**Budget line item(s) to be used:** 52730.5113

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

Yes - the Code Enforcement Officer is a new position that was not included in the budget. Budget staff will request additional funding for the Planning and Zoning Department during the mid-year budget amendment once a more accurate estimate of the cost can be calculated (\$60,000 is the current estimate).

## **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

## **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

## **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

N/A

**Additional instructions/notes:** N/A