



# Baldwin County Commission

## Legislation Details (With Text)

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<b>File #:</b>	21-0422	<b>Version:</b>	1
<b>Type:</b>	Consent	<b>Status:</b>	Passed
<b>File created:</b>	1/14/2021	<b>In control:</b>	Baldwin County Commission Regular
<b>On agenda:</b>	2/2/2021	<b>Final action:</b>	2/2/2021
<b>Title:</b>	Request for Proposals (RFP) for Emergency Management Consulting and Contract Services for Response, Recovery, Mitigation, Preparedness, and Planning for the Baldwin County Commission		
<b>Indexes:</b>			
<b>Attachments:</b>	1. RFP Tabulation for Disaster Response Recovery, 2. Contract Hagerty Consulting, Inc.		

Date	Ver.	Action By	Action	Result
2/2/2021	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 2/2/2021

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director/Zach Hood, EMA Director/Cian Harrison, Clerk-Treasurer

**Submitted by:** Wanda Gautney, Purchasing Director

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### ITEM TITLE

Request for Proposals (RFP) for Emergency Management Consulting and Contract Services for Response, Recovery, Mitigation, Preparedness, and Planning for the Baldwin County Commission

### STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the *Contract for Professional Services* with **Hagerty Consulting, Inc.**, for the Baldwin County Emergency Management Consulting and Contract Services for Response, Recovery, Mitigation, Preparedness, and Planning with the price breakdown shown on "Exhibit B" of the Contract and is based on a time and materials cost with an initial cost not to exceed of \$1,500,000.00; and
- 2) Authorize the Chairman to execute the Contract. (Contract is effective for twelve (12) months from date of full execution with option to renew for two (2) additional twelve (12) month extensions.

### BACKGROUND INFORMATION

**Previous Commission action/date:** 09/30/2020 meeting: Authorized staff to advertise a Request for Proposals (RFP) and solicit bids for disaster consulting services for preparedness, response, planning, recovery, and mitigation services to assist the efforts for recovery from Hurricane Sally and with future disaster impacts caused by threats and hazards identified as a risk for Baldwin County.

**Background:** During the September 30, 2020 meeting the Commission approved the Requests for Proposals (RFP) for disaster consulting services for preparedness, response, planning, recovery, and mitigation services to assist the efforts for recovery from hurricanes. Nine (9) firms submitted a proposal and after review by Zach Hood, Jenni Guerry, Scott Wallace, Danon Smith, Mike Purner, Robert Jenkins, Michelle Pennington, Wanda Gautney, Loren Lucas, and Cian Harrison, two (2) firms were invited to give a presentation: Hagerty Consulting, Inc., and A. G. Witt, LLC.

The evaluation committee consisted of Chairman Joe Davis, Commissioner Jeb Ball, Cian Harrison, Wanda Gautney, Ron Cink, Zach Hood, Jenni Guerry, Danon Smith and Loren Lucas. After viewing the two presentations by the firms, the evaluation committee feels that Hagerty Consulting, Inc., meets the County's needs for the services. Hagerty Consulting, Inc., price breakdown is shown on "Exhibit B" of the attached Contract and is based on a time and materials cost with an initial cost not to exceed \$1,500,000.00.

Staff is requesting that the Commission award the contract to Hagerty Consulting, Inc., for the disaster consulting services for preparedness, response, planning, recovery, and mitigation services to assist the efforts for recovery from Hurricane Sally and with future disaster impacts caused by threats and hazards identified as a risk for Baldwin County.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** Initial contract cost not to exceed \$1,500,000.00

**Budget line item(s) to be used:** Emergency Reserve/FEMA reimbursed in a declared emergency

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
Yes

**Reviewed/approved by:** County Attorney, Brad Hicks

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 02/02/2021

**Individual(s) responsible for follow up:** Wanda Gautney, Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Letter to Vendors

**Additional instructions/notes:** N/A