



Baldwin County Commission

Legislation Details (With Text)

File #: 21-0766 **Version:** 1

Type: Consent **Status:** Agenda Ready

File created: 4/9/2021 **In control:** Baldwin County Commission Regular

On agenda: 4/20/2021 **Final action:**

Title: Sales, Use, and License Tax Department - Employment of One (1) Revenue Clerk I Position

Indexes:

Attachments:

| Date | Ver. | Action By | Action | Result |
|-----------|------|--------------------------------------|--------|--------|
| 4/20/2021 | 1 | Baldwin County Commission Regular | | |

Meeting Type: BCC Regular Meeting

Meeting Date: 4/20/2021

Item Status: New

From: Ron Cink, Budget Director

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Sales, Use, and License Tax Department - Employment of One (1) Revenue Clerk I Position

STAFF RECOMMENDATION

Approve the employment of Cynthia Guarisco to fill the open Revenue Clerk I position (PID #5598) at a grade 306 (\$14.60 per hour / \$30,368.00 annually) to be effective no sooner than April 26, 2021.

BACKGROUND INFORMATION

Previous Commission action/date: \$30,368.00 - budgeted

Background: The Revenue Clerk I position was newly created in March 2021. The Budget Director respectfully requests that the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: 10051750.51130

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):

N/A

Additional instructions/notes: N/A