# Baldwin County Commission

## Legislation Details (With Text)

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| **File #:** | 21-0906 | **Version:** 1 | |
| **Type:** | Consent | **Status:** | Passed |
| **File created:** | 5/21/2021 | **In control:** | Baldwin County Commission Regular |
| **On agenda:** | 6/1/2021 | **Final action:** | 6/1/2021 |
| **Title:** | Revenue Commission - Position Changes | | |
| **Indexes:** | | | |
| **Attachments:** | 1. Updated Organizational Chart for Revenue Commission - Collections and Assessment Divisions | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|
| 6/1/2021 | 1 | Baldwin County Commission Regular | Approved | |

**Meeting Type:**  BCC Regular Meeting
**Meeting Date:** 6/1/2021
**Item Status:**  New
**From:** Teddy Faust, Revenue Commissioner
Deidra Hanak, Personnel Director
**Submitted by:**  Deidra Hanak, Personnel Director

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## ITEM TITLE
Revenue Commission - Position Changes

## STAFF RECOMMENDATION
Take the following actions:

1)  Approve the employment of Martina Perez to fill the open Collections Support Technician I position (PID #5602) at a grade 305 ($13.91 per hour / $28,932.80 annually) to be effective no sooner than June 7, 2021; and

2)  Approve the re-title of the Collections Support Technician I position (PID #5338) to an Assessment Support Technician I; and

3)  Approve the updated organizational chart for the Revenue Commission, Collections and Assessment Divisions.

## BACKGROUND INFORMATION

**Previous Commission action/date:**  N/A

**Background:**  The Collections Support Technician I position was newly created in April 2021.  The Revenue Commissioner respectfully requests the above recommendations are approved.

## FINANCIAL IMPACT

**Total cost of recommendation:** $28,932.80 - budgeted

**Budget line item(s) to be used:** 10051600.51130

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**
N/A

## LEGAL IMPACT

**Is legal review necessary for this staff recommendation and related documents?**
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

## ADVERTISING REQUIREMENTS

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

## FOLLOW UP IMPLEMENTATION

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**
N/A

**Additional instructions/notes:** N/A