



Baldwin County Commission

Legislation Details (With Text)

File #: 21-0957 **Version:** 1

Type: Consent **Status:** Passed

File created: 6/4/2021 **In control:** Baldwin County Commission Regular

On agenda: 6/15/2021 **Final action:** 6/15/2021

Title: Personnel Department - Employment of One (1) Benefits Specialist Position

Indexes:

Attachments:

| Date | Ver. | Action By | Action | Result |
|-----------|------|-----------------------------------|----------|--------|
| 6/15/2021 | 1 | Baldwin County Commission Regular | Approved | |

Meeting Type: BCC Regular Meeting
Meeting Date: 6/15/2021
Item Status: New
From: Deidra Hanak, Personnel Director
Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Personnel Department - Employment of One (1) Benefits Specialist Position

STAFF RECOMMENDATION

Approve the employment of Brittany Shealy to fill the open Benefits Specialist position (PID #5455) at a grade 307 (\$17.00 per hour / \$35,360.00 annually), with said salary due to experience, to be effective no sooner than June 21, 2021.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Benefits Specialist position was vacated May 2020, by the termination of the previous employee. The Personnel Director respectfully requests that the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: \$35,360.00

Budget line item(s) to be used: 10051962.51130

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A