Baldwin County Commission

Legislation Details (With Text)

File #:	21-1005	**Version:** 1	
Type:	Consent	**Status:**	Passed
File created:	6/21/2021	**In control:**	Baldwin County Commission Regular
On agenda:	7/6/2021	**Final action:**	7/6/2021
Title:	Finance and Accounting Department - Promotion of Employee		
Indexes:			
Attachments:	1. Updated Organizational Chart for Finance and Accounting		

Date	Ver.	Action By	Action	Result
7/6/2021	1	Baldwin County Commission Regular	Approved	

Meeting Type: BCC Regular Meeting
Meeting Date: 7/6/2021
Item Status: New
From: Cian Harrison, Clerk Treasurer
Deidra Hanak, Personnel Director
Submitted by: Deidra Hanak, Personnel Director

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ITEM TITLE
Finance and Accounting Department - Promotion of Employee

STAFF RECOMMENDATION
Take the following actions:

1) Approve the promotion of Dana Austin from the Senior Accountant position (PID #5596) grade S317 ($56,410.00 annually), to fill the open Accounting Manager position (PID #5603) at a grade S319 ($63,676.00 annually), to be effective no sooner than July 19, 2021; and

2) Approve the updated organizational chart for the Finance and Accounting Department.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Accounting Manager position was newly created in May 2021. The Clerk/Treasurer respectfully requests that the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: $63,676.00

Budget line item(s) to be used: 10051700.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A