



Baldwin County Commission

Legislation Details (With Text)

File #: 21-1323 **Version:** 1

Type: Consent **Status:** Passed

File created: 9/9/2021 **In control:** Baldwin County Commission Regular

On agenda: 9/21/2021 **Final action:** 9/21/2021

Title: Probate Office - Employment of One (1) License Revenue Officer I Position and One (1) Recording Officer Position

Indexes:

Attachments:

Date	Ver.	Action By	Action	Result
9/21/2021	1	Baldwin County Commission Regular	Approved	

Meeting Type: BCC Regular Meeting

Meeting Date: 9/21/2021

Item Status: New

From: Harry D'Olive, Probate Judge

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Probate Office - Employment of One (1) License Revenue Officer I Position and One (1) Recording Officer Position

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the employment of Keily Padgett to fill the open License Revenue Officer I position (PID #3051) at a grade 306 (\$14.60 per hour / \$30,368.00 annually); and
- 2) Approve the employment of Angela Styron to fill the open Recording Officer position (PID #560) at a grade 306 (\$14.60 per hour / \$30,368.00 annually).

These actions will be effective no sooner than September 27, 2021.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The License Revenue Officer I and Recording Officer position were vacated in August 2021. The Probate Judge respectfully requests the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: \$60,736 - budgeted

Budget line item(s) to be used: 10051300.51130

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A