



# Baldwin County Commission

## Legislation Details (With Text)

**File #:** 22-0142 **Version:** 1  
**Type:** Consent **Status:** Passed  
**File created:** 10/20/2021 **In control:** Baldwin County Commission Regular  
**On agenda:** 11/2/2021 **Final action:** 11/2/2021  
**Title:** Rental of One (1) New Copy Machine for the Baldwin County Highway Traffic Operations Division Located in Silverhill, Alabama for the Baldwin County Commission

**Indexes:**

**Attachments:** 1. State Contract Rental Agreement

Date	Ver.	Action By	Action	Result
11/2/2021	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 11/2/2021

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director/Joey Nunnally, County Engineer/Frank Lundy, Maintenance Engineer/James Martin, Highway Fleet Manager

**Submitted by:** Wanda Gautney, Purchasing Director

### ITEM TITLE

Rental of One (1) New Copy Machine for the Baldwin County Highway Traffic Operations Division Located in Silverhill, Alabama for the Baldwin County Commission

### STAFF RECOMMENDATION

Approve and authorize the Chairman to execute the rental agreement **with Sharp Electronics Corporation** for one (1) new copy/scanner machine off the State of Alabama bid for thirty-six (36) months effective the date of execution as follows

**Location:** Traffic Operations Division, 22300 West Blvd., Silverhill, AL

**Model:** MX-3071

**Price:** \$114.07/month

**Excess Charge/copy:** \$0.0079 BW & \$0.0450 Color

### BACKGROUND INFORMATION

**Previous Commission action/date:** N/A

**Background:** The current rental agreement for the Baldwin County Highway Traffic Operations Division's copy machine at the Parks Building in Silverhill, AL has ended. This machine will be used by Highway Construction and Consultant inspectors. The old machine will be replaced with a new copier, which will be leased off the State of Alabama Contract. Sharp

Electronics Corporation has submitted the rental agreement to replace the old copy machine with a new machine. The rental agreement is for thirty-six (36) months and will include all supplies, toner and developer. The old machine was costing them \$113.98 per month. The new machine cost will be \$114.07 per month.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$114.07 per month

**Budget line item(s) to be used:** 11153120.52210

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
Standard State Bid Rental Agreement

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 11/02/2021

**Individual(s) responsible for follow up:** Wanda Gautney, Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Letter to Vendor

**Additional instructions/notes:** N/A