# Baldwin County Commission

## Legislation Details (With Text)

| | | | | |
|---|---|---|---|---|
| **File #:** | 22-1340 | **Version:** 1 | | |
| **Type:** | Consent | | **Status:** | Agenda Ready |
| **File created:** | 8/3/2022 | | **In control:** | Baldwin County Commission Regular |
| **On agenda:** | 8/16/2022 | | **Final action:** | |
| **Title:** | Revenue Commission - Position Change | | | |
| **Indexes:** | | | | |
| **Attachments:** | 1. Updated Organizational Chart for Revenue Commission - Collections Division | | | |

| Date | Ver. | Action By | Action | Result |
|---|---|---|---|---|
| 8/16/2022 | 1 | Baldwin County Commission Regular | | |

**Meeting Type:** BCC Regular Meeting
**Meeting Date:** 8/16/2022
**Item Status:** New
**From:** Teddy Faust, Revenue Commissioner
Deidra Hanak, Personnel Director
**Submitted by:** Deidra Hanak, Personnel Director

_____

## ITEM TITLE
Revenue Commission - Position Change

## STAFF RECOMMENDATION
Take the following actions:

1) Create a Collections Support Technician I (PID #TBD) position (grade 305) in the Revenue Commission (51600); and

2) Approve the updated organizational chart for the Revenue Commission - Collections Section.

## BACKGROUND INFORMATION

**Background:** In an effort to prepare for succession planning, the Revenue Commissioner respectfully requests the above recommendations are approved.

**Previous Commission action/date:** N/A

## FINANCIAL IMPACT

**Total cost of recommendation:** $29,224.00 annually - not currently budgeted

**Budget line item(s) to be used:** 10051600.51130

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**
N/A

## LEGAL IMPACT

**Is legal review necessary for this staff recommendation and related documents?**
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

## ADVERTISING REQUIREMENTS
 ..
**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

## FOLLOW UP IMPLEMENTATION

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**
N/A

**Additional instructions/notes:** N/A