Baldwin County Commission

Legislation Details (With Text)

File #:	23-0237 **Version:** 1		
Type:	Consent	**Status:**	Agenda Ready
File created:	11/16/2022	**In control:**	Baldwin County Commission Regular
On agenda:	12/5/2022	**Final action:**	
Title:	Lease of One (1) Postage Machine for the Baldwin County Satellite Courthouse Located in Fairhope, Alabama		
Indexes:			
Attachments:	1. Purchase Order - Lease Fairhope Courthouse_Redacted, 2. iX-5 Mailing System		

Date	Ver.	Action By	Action	Result
12/5/2022	1	Baldwin County Commission Regular		

Meeting Type: BCC Regular Meeting
Meeting Date: 12/5/2022
Item Status: New
From: Wanda Gautney, Purchasing Director/Michelle Howard, Commission Executive Assistant/Anu Gary, Administrative Services Manager
Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Lease of One (1) Postage Machine for the Baldwin County Satellite Courthouse Located in Fairhope, Alabama

STAFF RECOMMENDATION

Authorize the Chairman to execute the Purchase Order Lease with Quadient Leasing USA Inc., (Accurate Control of Fairhope) for the lease of one (1) postage machine off the State of Alabama bid for thirty-six (36) months for the Fairhope Satellite Courthouse as follows:
Model IX5AF- iX-5 Series Base w/ Autofeeder, Sealer & Catch Tray & Ink Cartridge
Model IXWP5 - iX Series 5 Weighing Platform
Model IX5AERR - iX Series 5(AF) e-RR Feature & Activation Kit, with bc Scanner Includes e-RR Rate File w/100 eDel Conf. 100 e
Rate Protection
Full Coverage Maintenance Contract
(36 Months: $264.50 per month/Total $3,174.00 per year)

BACKGROUND INFORMATION

Background: The lease agreement with Accurate Control (Quadient Leasing USA, Inc.) of Fairhope for the postage machine and meter for the Fairhope Satellite Courthouse is expiring. Quadient is pulling the old machine and replacing it with a new machine off the State of Alabama bid. The lease agreement is for thirty-six (36) months in the amount of $793.50 per quarter for a total of $3,174.00 per year.

Previous Commission action/date: N/A

FINANCIAL IMPACT

Total cost of recommendation: $3,174.00 per year

Budget line item(s) to be used: 10051994.52210

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
Standard State Alabama Purchase Order Lease

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 12/05/2022

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Letter to Vendor

Additional instructions/notes: N/A