



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 23-0291      **Version:** 1

**Type:** Addenda      **Status:** Agenda Ready

**File created:** 11/30/2022      **In control:** Baldwin County Commission Regular

**On agenda:** 12/5/2022      **Final action:**

**Title:** Prime Data, LLC - Extension of Professional Services Agreement for General Programming and Consulting

**Indexes:**

**Attachments:** 1. Prime Data, LLC - Extension Letter 20221205, 2. Prime Data LLC - Professional Services Agreement 20211102

Date	Ver.	Action By	Action	Result
12/5/2022	1	Baldwin County Commission Regular	Approved	Pass

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 12/5/2022

**Item Status:** Addendum

**From:** The Honorable Teddy J. Faust, Jr., Revenue Commissioner

**Submitted by:** Susan Hill, Administrative Support Specialist IV

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### **ITEM TITLE**

Prime Data, LLC - Extension of Professional Services Agreement for General Programming and Consulting

### **STAFF RECOMMENDATION**

Approve an extension to the Professional Services Agreement between the Baldwin County Commission and Prime Data, LLC for general programming and consulting services for an additional nine (9) months, from December 2022 to August 2023, at a total cost of \$15,600.00.

(\$6,000.00 for December 2022, and a reduced rate of \$1,200.00 for each subsequent month, not to exceed 36 months from the original effective date of November 2, 2021.)

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** 05/03/2022 - The BCC approved an extension to the Professional Services Agreement between Prime Data, LLC and Baldwin County Commission (Baldwin County Revenue Commissioner) for general programming and consulting services related to the conversion from DELTA Computer Systems.

11/02/2021 - The BCC approved the Professional Services Agreement with Prime Data, LLC.

**Background:** The current Agreement with Prime Data, LLC expires on December 1, 2022.

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Revenue Commissioner Teddy J. Faust, Jr., is requesting the Commission extend this Agreement for an additional nine (9) months to ensure the conversion is properly fulfilled. The vendor has agreed to reduce the pricing to \$1,200.00 beginning January 1, 2023.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$15,600.00

**Budget line item(s) to be used:** 12051810.51500

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Administration prepare correspondence and mail to:

Prime Data, LLC  
Attn: John Robertson  
70380 Highway 21 Ste 2 #253  
Covington, Louisiana 70433-8128

**Additional instructions/notes:** N/A