



Baldwin County Commission

Legislation Details (With Text)

File #: 23-0453 **Version:** 1

Type: Consent **Status:** Agenda Ready

File created: 12/21/2022 **In control:** Baldwin County Commission Regular

On agenda: 1/3/2023 **Final action:**

Title: Considerations Related to Employment Contracts - Baldwin County Legislative Delegation Senior Policy Advisor

Indexes:

Attachments: 1. Brewer David-Employment Contract Senior Policy Advisor 20230103, 2. Exhibit A-Job Description for Senior Policy Advisor 20230103, 3. Request from BC Legislative Delegation, dated Dec. 27, 2022, 4. Legislative Act 2019-338

Date	Ver.	Action By	Action	Result
1/3/2023	1	Baldwin County Commission Regular		

Meeting Type: BCC Regular Meeting

Meeting Date: 1/3/2023

Item Status: New

From: Ronald J. Cink, Budget Director / Interim County Administrator

Submitted by: Anu Gary, Administrative Services Manager

ITEM TITLE

Considerations Related to Employment Contracts - Baldwin County Legislative Delegation Senior Policy Advisor

STAFF RECOMMENDATION

As Requested by the Baldwin County Legislative Delegation, authorize and approve the Employment Contract between the Baldwin County Commission, the Baldwin County Legislative Delegation and David Brewer, applicable to the position of a part-time Senior Policy Advisor, subject to the terms set forth in the Employment Contract.

The effective date of this Employment Contract shall be Monday, January 16, 2023. This Employment Contract shall continue in full force and effect through and including January 16, 2024.

BACKGROUND INFORMATION

Previous Commission action/date:

Background: The Baldwin County Legislative Delegation is requesting that the Commission approve the Employment Contract for David Brewer as a part-time Senior Policy Advisor.

GENERAL BACKGROUND:

Applicable Baldwin County local laws authorize, among other things, the Baldwin County Legislative Delegation to select personnel who serve at the pleasure of said Delegation; further, that the personnel may be considered County employees for the purpose of being eligible for benefits; further, that the personnel may contract for employment with either the Baldwin County Commission or Baldwin County Legislative Delegation; further, that the personnel are only paid said compensation and benefits from the Baldwin County Legislative Delegation Office Special Fund.

The purpose of the tri-party employment contract is simple as the Baldwin County Legislative Delegation sets the compensation and certain benefits and evaluates the employee, the Baldwin County Commission administers a personnel system where by the Legislative Delegation employee is considered a county employee (without merit classified protections), and the Baldwin County Commission maintains the special fund whereby the Legislative Delegation employee is compensated and benefits costs are derived.

FINANCIAL IMPACT

Total cost of recommendation: \$37,000 annually, paid by the BC Legislative Delegation

Budget line item(s) to be used: 10451904.51130

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
Yes.

Reviewed/approved by: Reviewed and approved by Brad Hicks, County Attorney.

Additional comments: This position is not a Baldwin County Commission employee, but an employee of the Baldwin County Legislative Delegation.

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration Department

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Commission Administration staff:

Draft correspondence to BC Legislative Delegation, send contract to Legislative Delegation Director to obtain required signatures of the contract employee and members of the Delegation, add to tickler for follow-up.

cc: Ron Cink
Cian Harrison
Christie Davis
Deidra Hanak
Cliff McCollum

Additional instructions/notes: Administration - add to Tickler