



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 23-0474      **Version:** 1

**Type:** Addenda      **Status:** Agenda Ready

**File created:** 12/29/2022      **In control:** Baldwin County Commission Regular

**On agenda:** 1/3/2023      **Final action:**

**Title:** Grants Department - Approval of Position Descriptions

**Indexes:**

**Attachments:** 1. Position Descriptions - Grants Director and Administrator

Date	Ver.	Action By	Action	Result
1/3/2023	1	Baldwin County Commission Regular	Approved	Pass

**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 1/3/2023  
**Item Status:** Addendum  
**From:** Ron Cink, Budget Director  
Deidra Hanak, Personnel Director  
**Submitted by:** Deidra Hanak, Personnel Director

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### ITEM TITLE

Grants Department - Approval of Position Descriptions

### STAFF RECOMMENDATION

Approve the position descriptions for the Grants Director and Grants Administrator positions.

### BACKGROUND INFORMATION

**Background:** The Budget Director respectfully requests that the above recommendation is approved.

**Previous Commission action/date:** N/A

### FINANCIAL IMPACT

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### LEGAL IMPACT

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A