



# Baldwin County Commission

## Legislation Details (With Text)

---

**File #:** 23-0497      **Version:** 1

**Type:** Other Staff Recommendations      **Status:** Agenda Ready

**File created:** 1/5/2023      **In control:** Baldwin County Commission Regular

**On agenda:** 1/17/2023      **Final action:**

**Title:** Amendment to Lease Agreement with Robert A. Wills for Office Space for the Baldwin County Legislative Delegation in Bay Minette, Alabama

**Indexes:**

**Attachments:** 1. Request for Amendment from BC Legislative Delegation, dated Jan. 10, 2023, 2. Amendment to Lease Agrmt BC Leg Del Office Space Bay Minette-Wills 20230117, 3. Wills, Robert Lease Agrmt BC Leg Del Office Space Bay Minette 20221116, 4. \*Speaker Form.pdf

Date	Ver.	Action By	Action	Result
1/17/2023	1	Baldwin County Commission Regular	Approved	Pass

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 1/17/2023

**Item Status:** New

**From:** Ronald J. Cink, Budget Director/Interim County Administrator

**Submitted by:** Anu Gary, Administrative Services Manager

---

### **ITEM TITLE**

Amendment to Lease Agreement with Robert A. Wills for Office Space for the Baldwin County Legislative Delegation in Bay Minette, Alabama

### **STAFF RECOMMENDATION**

Approve an Amendment to the Lease Agreement between Robert A. Wills, Sr. and the Baldwin County Commission for the Baldwin County Legislative Delegation, originally approved on November 16, 2022, to utilize office space in the building located at 125 D'Olive Street, Bay Minette, Alabama, in the amount of \$1,750.00 per month.

The term of this Lease shall be for a period of five (5) years beginning on January 1, 2023, and terminating on December 31, 2027, at 12:00 midnight, unless sooner terminated as provided herein.

### **BACKGROUND INFORMATION**

**Background:** See attached request letter from BC Legislative Delegation, dated January 10, 2023.

### **Previous Commission action/date:**

November 16, 2022, BCC Meeting, Agenda Item FA6: The Commission approved a Lease Agreement between Robert A. Wills, Sr. and the Baldwin County Commission for the Baldwin County Legislative Delegation to utilize the first floor of the building and the parking lot and grounds located at 125 D'Olive Street, Bay Minette, Alabama, in the amount of \$4,090.00 per month. The term of this

Lease being for a period of five (5) years beginning on January 1, 2023, and terminating on December 31, 2027, at 12:00 midnight, unless sooner terminated as provided in the agreement.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$1,750 per month, \$21,000 annually, to be paid by the Baldwin County Legislative Delegation.

**Budget line item(s) to be used:** 10451904.52210

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
Yes.

**Reviewed/approved by:** Pending approval by County Attorney 01/05/2023 akg

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

..  
**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Send correspondence and lease agreement to be signed to:

Robert A. Wills, Sr.  
Post Office Box 547  
Bay Minette, Alabama 36507

Email notification of Commission action and copy of lease agreement to be signed to:

Cliff McCollum, BC Legislative Delegation

Cc:  
Ron Cink

Cian Harrison  
Eva Cutsinger  
Christie Bezoari

**Additional instructions/notes:** N/A