



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 23-1004      **Version:** 1

**Type:** Consent      **Status:** Agenda Ready

**File created:** 4/6/2023      **In control:** Baldwin County Commission Regular

**On agenda:** 5/2/2023      **Final action:** 5/2/2023

**Title:** \*DLT Solutions, LLC - TIPS Purchasing Cooperative Contract for Probate Office

**Indexes:**

**Attachments:** 1. Baldwin County - GovOS Land Records Proposal (REDACTED), 2. DLT Purchasing Agreement (REDACTED), 3. \*Addendum Attachment - Exhibit A TIPS Vendor Agreement

Date	Ver.	Action By	Action	Result
5/2/2023	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 5/2/2023

**Item Status:** New

**From:** Brian Peacock, CIS Director / Harry D'Olive, Probate Judge

**Submitted by:** Susan Marino, CIS Business Manager

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### ITEM TITLE

\*DLT Solutions, LLC - TIPS Purchasing Cooperative Contract for Probate Office

### STAFF RECOMMENDATION

Approve and authorize Chairman to execute the TIPS Purchasing Cooperative Contract No. 210101 between DLT Solutions, LLC and Baldwin County Commission (Judge of Probate) for a complete, configurable solution for recording, managing, and accessing land records at the annual rate of \$188,106.38 with an annual standard adjustment and a one-time Go-Live cost of \$179,148.94.

The term of this agreement is effective upon the date of full execution by both parties for a term of three (3) years, unless otherwise terminated by the parties set for herein and shall be completed no later than May 31, 2026.

### BACKGROUND INFORMATION

**Background:** The Honorable Harry D'Olive, Baldwin County Probate Judge, requests a Purchasing Cooperative Contract between Baldwin County Commission and DLT Solutions, LLC for a complete, configurable solution for recording, managing, and accessing land records. The conversion from AS400 will require significant expertise; DLT Solutions, LLC is professionally qualified to provide such services and is willing to provide the same to Baldwin County Commission.

**Previous Commission action/date:** N/A

### FINANCIAL IMPACT

**Total cost of recommendation:** The compensation payable to DLT Solutions, LLC hereunder shall not exceed \$989,910.96

**Budget line item(s) to be used:** Data Processing Fund - 72158400.51500

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
Yes

**Reviewed/approved by:** County Attorney, Brad Hicks

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

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**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administrative Staff - mail and email correspondence. CIS Staff - Coordinate with DLT Solutions, LLC to implement the Purchasing Agreement

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Administrative staff have the Chairman execute the agreement.

Send agreement to Arman Rashidian via mail and email to:

Arman Rashidian  
DLT Solutions, LLC  
2411 Dulles Corner Park, Suite 800  
Herndon, Virginia 20171  
Arman.Rashidian@dlt.com

**Additional instructions/notes:** Administration - add to tickler