



# Baldwin County Commission

## Legislation Details (With Text)

**File #:** 23-1015      **Version:** 1

**Type:** Other Staff Recommendations      **Status:** Agenda Ready

**File created:** 4/11/2023      **In control:** Baldwin County Commission Regular

**On agenda:** 5/2/2023      **Final action:**

**Title:** Lease Agreement with Bay Minette Land Company for the Board of Registrars Building

**Indexes:**

**Attachments:** 1. Request Email from Bay Minette Land Company dated April 10, 2023, 2. Bay Minette Land Company Lease Agreement for BOR Building

Date	Ver.	Action By	Action	Result
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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 5/2/2023  
**Item Status:** New  
**From:** Ronald J. Cink, Budget Director/Interim County Administrator  
**Submitted by:** Tiffany A. Givens, Commission Executive Assistant

### ITEM TITLE

Lease Agreement with Bay Minette Land Company for the Board of Registrars Building

### STAFF RECOMMENDATION

**Discussion item only at this time** - Discuss the lease for the Board of Registrars building currently held by Bay Minette Land Company.

### BACKGROUND INFORMATION

**Background:** The Baldwin County Commission leases the building used by the Bay Minette Board of Registrars' Office from Bay Minette Land Company at a rate of \$1,000 per month. Kathy Bryars, Property Manager for Bay Minette Land Company, contacted the County via email on April 10, 2023, to notify us of a rental rate increase effective September 1, 2023. The new rate will be \$1,700 per month.

**Previous Commission action/date:** 08/16/2011 - The BCC executed a lease agreement with Bay Minette Land Company for the premises located at 119 West Second Street in Bay Minette, Alabama for occupancy and use as an office building for the Baldwin County Board of Registrars. (The initial term of the lease agreement was for 12 consecutive months from September 1, 2011, to August 31, 2012; however in the event either party failed to terminate, by providing a 90-day written notice prior to August 31, 2012, or August 31 thereafter or extend the term, the lease agreement automatically renewed on a year-to-year basis.)

### FINANCIAL IMPACT

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

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**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** N/A

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A