



# Baldwin County Commission

## Legislation Details (With Text)

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**File #:** 23-1018      **Version:** 1

**Type:** Consent      **Status:** Agenda Ready

**File created:** 4/12/2023      **In control:** Baldwin County Commission Regular

**On agenda:** 5/2/2023      **Final action:** 5/2/2023

**Title:** Request for Proposals (RFP) for Personal Property Consultant Services for the Baldwin County Commission

**Indexes:**

**Attachments:** 1. RFP Award Listing, 2. Contract-RFP for Personal Property Consultant Services

Date	Ver.	Action By	Action	Result
5/2/2023	1	Baldwin County Commission Regular	Approved	

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 5/2/2023

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director / Teddy Faust, Baldwin County Revenue Commissioner / Walt Lindsey, Chief Appraiser

**Submitted by:** Susan Kilby-Aaron, Assistant Purchasing Director

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### ITEM TITLE

Request for Proposals (RFP) for Personal Property Consultant Services for the Baldwin County Commission

### STAFF RECOMMENDATION

Award the Request for Proposals (RFP) for Personal Property Consultant Services to **Lisa A. Hobart, LLC**, per the Award Listing and authorize the Chairman to execute the Contract for twelve (12) months, with an option to issue two (2) additional twelve (12) month contract extensions. (Contract effective upon full execution.)

### BACKGROUND INFORMATION

**Background:** The RFPs were due in the Purchasing Office on April 11, 2023, at 2:00 P.M. One (1) firm submitted a proposal. The Baldwin County Revenue Commissioner, Teddy Faust, respectfully requests that the RFP be awarded to Lisa A. Hobart, LLC per the attached Award Listing and authorize the Chairman to execute the Contract.

### **Previous Commission action/date:**

03/07/023 Meeting: Approved the Request for Proposals (RFP) for Personal Property Consultant Services and authorized the Purchasing Director to advertise RFP; and further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the RFP was advertised.

## **FINANCIAL IMPACT**

**Total cost of recommendation:** \$52,800.00 (Estimated Costs)

**Budget line item(s) to be used:** 12051810.51500

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

## **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
Standard County Contract

**Reviewed/approved by:** N/A

**Additional comments:** N/A

## **ADVERTISING REQUIREMENTS**

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**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

## **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 5/2/2023

**Individual(s) responsible for follow up:** Wanda Gautney, Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Letter to Vendor

**Additional instructions/notes:** N/A