



Baldwin County Commission

Legislation Details (With Text)

File #: 23-1082 **Version:** 1
Type: Consent **Status:** Agenda Ready
File created: 4/21/2023 **In control:** Baldwin County Commission Regular
On agenda: 5/2/2023 **Final action:** 5/2/2023
Title: Sales and Use Tax/License Inspection Department - Personnel Changes

Indexes:

Attachments:

Date	Ver.	Action By	Action	Result
5/2/2023	1	Baldwin County Commission Regular	Approved	

Meeting Type: BCC Regular Meeting

Meeting Date: 5/2/2023

Item Status: New

From: Revenue Commission - Personnel Changes

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Sales and Use Tax/License Inspection Department - Personnel Changes

STAFF RECOMMENDATION

Take the following actions:

1) Approve the promotion of Terrie Watson from the Revenue Clerk II position (#5206), grade 309 (\$21.59 per hour / \$44,907.20 annually) to fill the open Senior Revenue Clerk position (#5423) at a grade 310 (\$23.32 per hour / \$48,505.60 annually); and

2) Approve the promotion of Latoya Woodyard from the Revenue Clerk I position (#5988), grade 307 (\$15.63 per hour / \$32,510.40 annually) to Revenue Clerk II (#5206) at a grade 309 (\$17.25 / \$35,880.00 annually).

These actions shall be effective no sooner than May 8, 2023.

BACKGROUND INFORMATION

Background: The Senior Revenue Clerk is being vacated by the promotion of the current employee. The Sales Tax Coordinator respectfully requests that the above recommendations are approved.

Previous Commission action/date: N/A

FINANCIAL IMPACT

Total cost of recommendation: \$84,385.60 annually - budgeted

Budget line item(s) to be used: 10051750.51130

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A