



Baldwin County Commission

Legislation Text

File #: 18-0287, Version: 1

Meeting Type: BCC Work Session

Meeting Date: 6/12/2018

Item Status: New

From: Wanda Gautney, Purchasing Director/Mike Howell, Building Official

Submitted by: Wanda Gautney

ITEM TITLE

Contract Amendment - Consultant Services for the Baldwin County Flood Hazard Management Plan

STAFF RECOMMENDATION

Approve and authorize the Chairman to execute Amendment No. 1 to the Contract with **Amec Foster Wheeler Environmental & Infrastructure, Inc.**, which was approved on December 5, 2017, changing the company name to **Wood Environment & Infrastructure Solutions, Inc.**, for the Flood Hazard Management Plan Consultant Services.

BACKGROUND INFORMATION

Previous Commission action/date:

05/03/2016 meeting: 1) Authorized the Building Official, Emergency Management Agency (EMA) Director, and EMA Planning and Grants Coordinator to submit a planning grant application requesting \$25,000.00 in federal share funds, with the 25% cost match being met by local in-kind services, for the creation of a floodplain management plan covering the unincorporated portions of the county. The application will be submitted via the (FEMA) eGrants online system to the Alabama Emergency Management Agency for review, then to FEMA for approval. 2) Authorized the Chairman to sign any documents relating to the grant application, grant award, and reporting requirements.

06/22/2017 meeting: 1) Accepted the Floodplain Management Plan Agreement (FMA-PL-04-AL-2016-001) with the U. S. Department of Homeland Security in the Amount of \$24,999.99 for the Baldwin County Emergency Management Agency through the Baldwin County Commission; and 2) Authorized the execution of any documents related to this award. The term of the agreement shall commence on June 20, 2017, and expire May 16, 2018.

07/18/17 meeting: Authorized staff to advertise the Request for Proposals (RFP's) to consultants to update the Flood Hazard Management Plan for Baldwin County that will meet the FEMA guidelines.

10/03/17 meeting: Authorized staff to begin negotiations with Amec Foster Wheeler Environmental

& Infrastructure, Inc., so that a final recommendation for award can be made to the Baldwin County Commission for the consulting services for the Flood Hazard Management Plan.

12/05/17 meeting: Approved the Contract with Amec Foster Wheeler Environmental & Infrastructure, Inc., for the consulting services for the Flood Hazard Management Plan for a total cost of \$24,700.00 and authorized the Chairman to execute the Contract. (Contract effective for six (6) months commencing upon the same date as its full execution).

Background: During the December 5, 2017 meeting the Commission approved and executed a Contract with Amec Foster Wheeler Environmental & Infrastructure, Inc., in the amount of \$24,700.00 to provide consulting services for the Flood Hazard Management Plan. The Purchasing Director received notice on May 23, 2018 that Amec Foster Wheeler Environmental & Infrastructure, Inc., has changed its name to Wood Environment & Infrastructure Solutions, Inc. This is a name change only. Their Federal Tax ID number FEIN), Dun & Bradstreet number (DUNS), and along with their invoice payment address will remain the same. Wood Environment & Infrastructure Solutions, Inc., has submitted an Amendment to the Contract reflecting the name change only to the Contract. The work began on this project in early January, 2018.

This is a grant from the Alabama Emergency Management Agency in a 75/25 match. Federal funds in the amount of \$24,999.99, was awarded to the County Commission with a local match of \$8,333.33 which will be met by local in-kind services from the County.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 06/19/2108

Individual(s) responsible for follow up: Wanda Gautney/Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Letter to Vendor

Additional instructions/notes: N/A