



Baldwin County Commission

Legislation Text

File #: 18-0537, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 7/3/2018

Item Status: New

From: Ronald J. Cink, County Administrator

Submitted by: Miranda McKinnon

ITEM TITLE

Voting Administration - Agreement for the Use of the Boykin Center Building as a Voting Location for Voting Precinct No. 5

STAFF RECOMMENDATION

To provide for the use of the Voting Place (Boykin Center Building, located at 900 B Still Boulevard, Bay Minette, in Baldwin County, Alabama) for Baldwin County Voting Precinct No. 5, which benefits citizens in their exercise of the electoral franchise, take the following actions:

- 1) Approve an Agreement between the Baldwin County Commission and the Bay Minette Housing Authority, to accomplish the parameters set forth in said Agreement, with Agreement commencing on July 21, 2018, and expiring on July 21, 2021; and
- 2) Authorize County personnel to accomplish external grounds-cleaning on the grounds of the Voting place for Baldwin County Voting Precinct No. 5 after any election; and
- 3) Authorize an expenditure not to exceed \$235.00, from Baldwin County Elections Contract Services Fund 51910.5150, to accomplish the provision of professional cleaning services in the Voting Place for Baldwin County Voting Precinct No. 5 after any election.

BACKGROUND INFORMATION

Previous Commission action/date: July 21, 2015, Regular BCC Meeting

Background: During the July 21, 2015, regular meeting, the Baldwin County Commission (Commission) approved the use of the Boykin Center Building in Douglasville (900 B Still Boulevard, Bay Minette, in Baldwin County, Alabama) as a Voting Place for Baldwin County Voting Precinct No. 5. The current Agreement commenced July 21, 2015 (Item GA1) and expires on July 21, 2018.

Since the Bay Minette Housing Authority has allowed its premises at the Boykin Center to be used for voting, the Commission shall continue to provide professional cleaning, by an outside vendor, of the room at the Center used for voting after each election as well as external grounds-cleaning (i.e.

picking up trash) around the Center after each election (generally accomplished by the Parks Division).

This agenda item authorizes the renewal of the Agreement between the Commission and the Bay Minette Housing Authority to accomplish the aforesaid. Staff has discussed the matter with Ms. Virginia Leggett, Executive Director of the Bay Minette Housing Authority, who has agreed to continue said Agreement.

FINANCIAL IMPACT

Total cost of recommendation: Not to exceed \$235.00 each post-election

Budget line item(s) to be used: 51910.5150 - Contract Services: Baldwin County Elections Account

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
Yes

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration Department: Have Agreement signed and send Correspondence

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Administration Correspondence to:
Bay Minette Housing Authority
ATTN: Virginia Leggett, Executive Director
400 South Street
Bay Minette, Alabama 36507

cc: Kim Creech, Ron Cink, Madison Steele, Joey Nunnally

Additional instructions/notes: N/A