



# Baldwin County Commission

## Legislation Text

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**File #:** 18-0540, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 7/3/2018

**Item Status:** New

**From:** Joey Nunnally, P.E., County Engineer

B. Taylor Rider, BRATS Director of Transportation

**Submitted by:** Chandra Middleton, Assistant Director of Transportation

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### **ITEM TITLE**

Submission of Fiscal Year 2019 Section 5311 Rural Public Transportation Grant

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Adopt Resolution 2018-086 authorizing the Baldwin County Commission to commit \$1,645,558.26 as local non-federal match for operations, administration, and capital expenditures under the Section 5311 Non-Urbanized Area Public Transportation Program during Fiscal Year 2019; and
- 2) Adopt Resolution 2018-087 authorizing the execution and submittal of a Fiscal Year 2019 Section 5311 Grant Application to the Alabama Department of Transportation (ALDOT) relating to public transportation; and
- 3) Authorize the Chairman to sign the application and any related documents, any related award documents, and any related reporting documents; and
- 4) Authorize Baldwin Regional Area Transit System (BRATS) staff to submit the Fiscal Year 2019 Section 5311 agreement to ALDOT.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** Since 1985, the BRATS has received an annual Section 5311 grant from the Federal Transit Administration, which passes through ALDOT. The funds are used to provide public transportation to the citizens of Baldwin County. The Fiscal Year 2019 request for federal assistance is \$2,044,328.27 and the local match requirement is \$1,645,558.26 which will be included as part of the Fiscal Year 2019 BRATS's Budget. These federal funds are 80% of Capital and Administration Cost and 50% of Operational cost. A Public Hearing has been advertised for and held on June 7,

2018 at 9:00 a.m. in the Baldwin County Commission Chambers in Bay Minette, Alabama, to allow for comments on the proposed transportation service.

The application was due June 25, 2018 however an extension was granted until July 3, 2018.

BRATS staff has submitted an unsigned copy of the application to ALDOT and if approved, the signed original application will be overnighted to ALDOT on July 3, 2018.

The final grant application is/contains proprietary information, so it is marked confidential.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$3,689,885.53 with \$2,044,327.27 offset by 5311 Grant Revenue, \$449,820.00 offset by Farebox Revenue, \$307,561 offset by Contract Revenue resulting in \$888,177.05 in Local Match.

**Budget line item(s) to be used:** Fiscal Year 2019 Budget

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** Yes

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** Deadline extension to July 3, 2018

**Individual(s) responsible for follow up:** Administration staff and BRATS staff

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Administration to print letters on letterhead and obtain the Chairman and Administrator's signatures where appropriate, provide the county seal and forward original document to BRATS staff. BRATS Staff will attach legal affidavit and ensure document order and completion for overnight submittal of the original grant documents to ALDOT. BRATS staff will manage grant once ALDOT approves agreement, implement grant and request reimbursement.

1. Fiscal Year 2019 Rural Transit Program Application Letter
2. Letter of Designation (Designated Agency Letter)
3. Local Match Commitment Letter
4. Local Match Certification
5. Authorization Resolution 2018-086
6. Authorizing Resolution 2018-087

Address letters to the attention of:

Mr. D. E. Phillips, Jr., P. E.

State Local Transportation Engineer

Local Transportation Bureau

Alabama Department of Transportation

1100 John Overton Drive

Montgomery, Alabama 36110

**Additional instructions/notes:** Mr. Taylor Rider will pick up for overnight processing. Pages which require the Commissioner signature are 13, 14, 32, 33, 34 & 56.