



Baldwin County Commission

Legislation Text

File #: 18-0699, **Version:** 1

Meeting Type: BCC Regular Meeting
Meeting Date: 8/7/2018
Item Status: New
From: Kimberly Creech, Clerk/Treasurer
Submitted by: Kimberly Creech, Clerk/Treasurer

ITEM TITLE

Sales & Use Tax Collection Software Addendum

STAFF RECOMMENDATION

Related to the Sales & Use Tax collection software, take the following actions:

- 1) Approve the Computer Software Support Agreement with Delta Computer Systems, Inc., commencing on the first day of delivery of the software or upon acceptance of the addendum(s) by both parties and shall remain in effect for one year. The terms of this agreement will automatically renew annually; and
- 2) Authorize the Chairman to sign the Computer Software Support Agreement Addendum with Delta Computer Systems with the new monthly rate in the amount of \$940.00, effective October 1, 2018.

BACKGROUND INFORMATION

Previous Commission action/date: June 3, 2014 and July 19, 2016

Background: During Regular Baldwin County Commission meeting on June 3, 2014, related to the Sales & Use Tax collection software, took the following actions:

- 1) Authorized the Chairman to sign the Purchase Agreement with Delta Computer Systems, Inc. for software license fee in the amount of \$41,000.00; and
- 2) Authorized the Chairman to sign the Computer Software License Agreement with Delta Computer Systems, Inc.; and
- 3) Authorized the Chairman to sign the Computer Software Support Agreement with Delta Computer Systems, Inc. with terms of this agreement automatically renew at each annual period; and
- 4) Authorized the Chairman to sign the Computer Software Support Agreement Addendum with Delta Computer Systems.

During Regular Baldwin County Commission meeting July 19, 2016, related to the Manufactured Homes and Business License Program citation functions, took the following actions:

- 1) Authorized the Chairman to sign the Computer Software Support Agreement with Delta Computer

Systems, Inc. with terms of this agreement automatically renewing at each annual period; and
2) Authorized the Chairman to sign the Computer Software Support Agreement Addendum with Delta Computer Systems, Inc.

Attached computer software support agreement addendum from Delta Computer Systems, Inc. with a new rate in the amount of \$940.00 per month.

FINANCIAL IMPACT

Total cost of recommendation: \$11,280.00

Budget line item(s) to be used: 51750.5235

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
Yes

Reviewed/approved by: Yes

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration and Kimberly Creech, Clerk/Treasurer

Action required (list contact persons/addresses if documents are to be mailed or emailed): N/A

Additional instructions/notes: N/A