



Baldwin County Commission

Legislation Text

File #: 18-0900, **Version:** 1

Meeting Type: BCC Work Session

Meeting Date: 9/11/2018

Item Status: New

From: Wanda Gautney, Purchasing Director; Brian Peacock, CIS Director; Kenny McIlwain, GIS Manager

Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Contract Extension for Expanding ArcGIS Online Platform and GIS Database Support Services for the Baldwin County Commission

STAFF RECOMMENDATION

Extend the Consulting Services Contract with Keet Consulting Services, LLC, for Expanding ArcGIS Online Platform and GIS Database Support Services for an additional twelve (12) months at the same prices and terms stated in the original Contract dated October 19, 2016. (The new Contract term will expire on October 19, 2019.)

BACKGROUND INFORMATION

Previous Commission action/date:

08/16/2016 meeting: Approved the attached Request for Proposals (RFP) for Expanding ArcGIS Online Platform and GIS Database Support Services and authorized the Purchasing Manager to advertise the RFP.

10/04/2016 meeting: Awarded the Request for Proposals (RFP) for Expanding ArcGIS Online Platform and GIS Database Support Services to Keet Consulting Services, LLC as per the attached tabulation and authorized the Chairman to execute the Contract. Annual Support for Year 1 - \$31,350.00; Year 2 - \$21,600.00 and Year 3 - \$21,600.00.

09/19/2017 meeting: Extended the Contract for Expanding ArcGIS Online Platform and GIS Database Support Services with Keet Consulting Services, LLC, for an additional twelve (12) months at the same prices and terms stated in the original Contract dated October 19, 2016. (The new Contract term will expire on October 19, 2018).

Background: The CIS Department is requesting that the Commission extend the Contract for Expanding ArcGIS Online Platform and GIS Database Support Services with Keet Consulting Services, LLC, that was awarded on October 4, 2016. The Contract contained a stipulation that the

Contract could be extended for two (2) additional twelve (12) month periods by the Commission at their option, if acceptable by the vendor. Any additional Contract extensions will be at the same prices, terms and conditions stated in the original agreement. The vendor, Keet Consulting Services, LLC, has submitted an email agreeing to extend the Contract for an additional twelve (12) months at the same prices and terms stated in the original Contract dated October 19, 2016. The new Contract extension will expire on October 19, 2019.

FINANCIAL IMPACT

Total cost of recommendation: \$21,600.00

Budget line item(s) to be used: 51965.5151.1506

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 09/18/2018

Individual(s) responsible for follow up: Wanda Gautney/Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Letter to Vendor

Additional instructions/notes: N/A

