



Baldwin County Commission

Legislation Text

File #: 18-0939, **Version:** 1

Meeting Type: BCC Work Session

Meeting Date: 9/11/2018

Item Status: New

From: Joey Nunnally, P.E., County Engineer
Cian Harrison, Chief Accountant

Submitted by: Lisa Sangster, Chief Administrative Assistant

ITEM TITLE

County Information Management System User License Agreement with Diversified Computer Services

STAFF RECOMMENDATION

Approve the County Information Management System (CIMS) Software License Agreement with Diversified Computer Services, LLC which is specifically designed to capture and manage Baldwin County Highway Department data. *(The term of this Agreement shall commence as of October 1, 2018, and shall continue until September 30, 2019, with the understanding this Agreement is subject to earlier termination as provided within the Agreement).*

BACKGROUND INFORMATION

Previous Commission action/date: Various

Background: The Commission has approved an annual Software License Agreement with Diversified Computer Services, LLC since 2005. CIMS is designed to capture and manage Baldwin County Highway Department data. The program generates over 100 detailed reports which increases productivity and simplified information management. CIMS is beneficial for reporting to the Commission and managing the Baldwin County Highway Department.

FINANCIAL IMPACT

Total cost of recommendation: \$9,000.00

Budget line item(s) to be used: 53100.5235

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

This is an annual agreement previously approved by the County Attorney.

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration Staff

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Administration Staff have two (2) original agreement executed by the Chairman. Send an original agreement to Diversified Computer Services and a copy to the Highway Department (Terri Byrd).

Contact:

Mr. Danny L. Floyd
Diversified Computer Services
6013 E Shirley Lane, Suite E
Montgomery, Alabama 36117

Additional instructions/notes: N/A