



Baldwin County Commission

Legislation Text

File #: 19-0134, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 11/6/2018

Item Status: New

From: Wanda Gautney, Purchasing Director; Junius Long, Building Facilities Coordinator

Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Competitive Bid #WG19-06 - Labor and Incidental Materials for Roof Restoration at the Baldwin County Highway Barn Located in Bay Minette, Alabama

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the specifications and authorize the Purchasing Director to place a competitive bid for the labor and incidental materials for the roof restoration at the Baldwin County Highway Barn located in Bay Minette; and
- 2) Further, authorize the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised; and
- 3) Approve and authorize the Purchasing Director to issue a Purchase Order to Garland Company, Inc., in the amount of \$21,923.80 but not to exceed \$22,000.00 for the roofing materials which is being purchased off the U. S. Communities Contract.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Commission approved, in the FY 2018/19 Budget, for the roof restoration at the Baldwin County Highway Barn located in Bay Minette. The roofing materials needed for this project will be purchased off the U. S. Communities Joint Purchasing Contract in the amount of \$21,923.80 but not to exceed \$22,000.00. The additional cost will be for shipping when order is placed. The Alabama Department of Public Accounts has stated in a letter to all public entities that based on their review of the competitive bidding process used by U. S. Communities that all Alabama entities may use the U.S. Communities contract as long as we verify whether or not the goods are either not at the time available on the state purchasing program or are available at a price equal to or less than that on the state purchasing program. The Purchasing Director has verified that the roofing materials are

not on the current State of Alabama contract.

The County will place a competitive bid for the labor needed to complete this project.

FINANCIAL IMPACT

Total cost of recommendation: Materials not to exceed \$22,000.00

Budget line item(s) to be used: 53111.5231

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 11/06/2018

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Mail Bids and Issue Purchase Order

Additional instructions/notes: N/A