



Baldwin County Commission

Legislation Text

File #: 19-0164, **Version:** 1

Meeting Type: BCC Regular Meeting
Meeting Date: 11/6/2018
Item Status: New
From: Ron Cink, County Administrator
Andrea Roberson, Personnel Director
Submitted by: Deidra Hanak, Assistant Personnel Director

ITEM TITLE

Animal Control - Personnel Changes

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the promotion of Travis Hughes from the Animal Control Officer (PID #608) grade E-01 (\$11.055 per hour / \$22,994.40 annually) to fill the open Animal Placement Specialist position (PID #5353) at a grade G-EL (\$12.967 per hour / \$26,971.36 annually); and
- 2) Approve the promotion of Rebecca Reno from the Senior Animal Control Technician (PID #5356) grade H-01 (\$14.60 per hour / \$30,368.00 annually) to fill the open Animal Resource Supervisor position (PID #5426) at a grade I-EL (\$15.629 per hour / \$32,508.32 annually); and
- 3) Approve the employment of Anna Razo to fill the open part-time Office Assistant III position (PID #PT45) at a grade E-EL (\$10.781 per hour).

These actions will be effective no sooner than November 12, 2018.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Animal Placement Specialist and part-time Office Assistant III positions were vacated in October 2018, by the resignation of the previous employees and the Animal Resource Supervisor position was newly created during the FY18-19 Budget Cycle. The County Administrator respectfully requests the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: 55410.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A