



Baldwin County Commission

Legislation Text

File #: 19-0176, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 11/6/2018

Item Status: New

From: Brian Peacock, CIS Director

Andrea Roberson, Personnel Director

Submitted by: Deidra Hanak, Assistant Personnel Director

ITEM TITLE

Communications and Information Systems (CIS) Department - Promotion of Employee into Knowledgebase/Multi-Media Coordinator Position

STAFF RECOMMENDATION

Approve the promotion of Kathy Agerton from the Customer Service Representative II position (PID #3066) grade H-11 (\$18.697 per hour / \$38,889.76 annually) to fill the open Knowledgebase/Multi-Media Coordinator position (PID #5418) at a grade J-06 (\$19.907 per hour / \$41,406.56 annually) to be effective no sooner than November 12, 2018.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Knowledgebase/Multi-Media Coordinator position was created during the FY18/19 Budget Cycle. The CIS Director respectfully request the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: 51962.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A