



Baldwin County Commission

Legislation Text

File #: 19-0186, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 11/6/2018

Item Status: New

From: Ronald J. Cink, County Administrator

Guy Busby, Legislative Delegation Constituent Services Director

Submitted by: Gloria Bitto, Administrative Support Specialist

ITEM TITLE

Considerations Related to Employment Contract - Legislative Assistant - Baldwin County Legislative Delegation Office - Fairhope Satellite Courthouse

STAFF RECOMMENDATION

As requested by the Baldwin County Legislative Delegation, take the following actions:

- 1) Authorize and approve the Employment Contract between the Baldwin County Commission, the Baldwin County Legislative Delegation and Krista Bonner, applicable to the position of Legislative Assistant, subject to the terms set forth in the Employment Contract; and
- 2) Further, authorize the Chairman to execute the Employment Contract, which will commence on November 21, 2018, and expire on November 20, 2021.

BACKGROUND INFORMATION

Previous Commission action/date: November 21, 2017

Background: Last Employment Agreement for Krista Bonner was approved by the Commission on November 21, 2017, for a twelve (12) month period. The current contract expires November 20, 2018. On September 7, 2018, the Legislative Delegation requested that the employment contract be renewed for a three (3) year period.

Applicable Baldwin County local laws authorize, among other things, the Baldwin County Legislative Delegation to select personnel who serve at the pleasure of said Delegation; further, that the personnel may be considered county employees for the purpose of being eligible for benefits; further, that the personnel may contract for employment with either the Baldwin County Commission or the Baldwin County Legislative Delegation; further, that the personnel are only paid the compensation and benefits from the Baldwin County Legislative Delegation Office Special Fund.

The Legislative Delegation's request requires the execution of an Employment Contract between the

contract employee, the Legislative Delegation and the Commission. The purpose of the tri-party employment contract is simple as the Baldwin County Legislative Delegation sets the compensation and certain benefits and evaluates the assistants, the Baldwin County Commission administers a personnel system whereby the assistants are considered county employees (without merit classified protections), and the Baldwin County Commission maintains the Baldwin County Legislative Delegation Office Special Fund and whereby the assistants are compensated and benefits costs are derived.

FINANCIAL IMPACT

Total cost of recommendation: \$30,000 annual salary

Budget line item(s) to be used: Fund 104 Compensation

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
Yes

Reviewed/approved by: N/A

Additional comments: Applicable Code Section: 45-2-190 and 45-2-220.05 of the Code of Alabama, 1975, and without limitation.

Note: Not a Baldwin County Commission Employee. Only a Baldwin County Legislative Delegation Employee.

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration - Letter and Contract to:

Krista Bonner
12600 Main Street Lot 6
Elberta, Alabama 36530

Copy to Baldwin County Legislative Delegation, Guy Busby, Ron Cink, Kim Creech, Andrea Roberson.

Administration: Upload fully executed Employment Contract to BCAP.

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A