



Baldwin County Commission

Legislation Text

File #: 18-0689, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 11/14/2018

Item Status: New

From: Ronald J. Cink, County Administrator

Submitted by: Anu Gary, Administration/Records Manager

ITEM TITLE

Adoption of Divisional Resolution of the Baldwin County Commission (2018-2022 Term of Office)

STAFF RECOMMENDATION

Adopt Resolution #2019-001 which enacts the "Divisional Resolution of the Baldwin County Commission" to authorize certain procedural requirements and prescribe other permitted and authorized duties as enumerated at Act No. 239 (1931), as amended, and other applicable law, said resolution organizing the 2018-2022 Baldwin County Commission.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The 2018-2022 Baldwin County Commission was elected at the November 6, 2018, General Election.

Alabama General Law requires each Alabama county commission which has a member/members elected during the November 6, 2018, General Election to meet, in regular session assembled, on Wednesday, November 14, 2018, to organize the county commission's upcoming 2018-2022 term of office.

Every four years and during an election year for Baldwin County Commissioners, the Baldwin County Commission meets to set its meetings schedule, determine the cycle by which the Chairman position rotates from Commissioner to Commissioner annually and determine other duties. Baldwin County Local Law, specifically the Local Act which dates to 1931 and which established the Baldwin County Commission, which is known as Act No. 239 (1931), as amended, is observed in the compilation of the "Divisional Resolution."

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration:

- 1) Upload signed Resolution to BCAP
- 2) Enter meetings on Outlook calendar for 4BCC (invitation to 4BCC, RC, Admin staff including Satellite Offices) and create meetings in Insite online public calendar
- 3) Send public notices out for the next 4-year meetings schedule
- 4) Post public notice at the Courthouses, other county facilities and online PN page
- 5) Update FY 2018-2019 Court Reporter Calendar and email notification to Susan Andrews and county staff
- 6) Email notification to QuickCaption (closed captioning for meetings)
- 7) Email notification to SandsTechAV (audio/video for meetings) cc: CIS staff working meetings (B. Peacock, T. Doerr, and C. Welch)
- 8) Update meeting upload log for FY 2018-2019 meeting dates
- 9) Prepare agenda item to reconfirm Divisional Resolution during first regular BCC meeting of January 2019

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A