



# Baldwin County Commission

## Legislation Text

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**File #:** 19-0123, **Version:** 1

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**Meeting Type:** BCC Work Session  
**Meeting Date:** 11/14/2018  
**Item Status:** New  
**From:** Kimberly Creech, Clerk/Treasurer  
**Submitted by:** Dana Austin, Staff Accountant

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### **ITEM TITLE**

Write-off of Non-Sufficient Funds (NSF) Checks

### **STAFF RECOMMENDATION**

Approve the attached uncollectable NSF checks receivable accounts list for write-offs in the amount of \$64.00

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The accounts listed in the attached spreadsheet all have balances that are uncollectable. All accounts listed have been thoroughly reviewed by the Clerk/Treasurer.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$64.00

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
The amount is non-material.

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation? N/A**

**If the proof of publication affidavit is not attached, list the reason: N/A**

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up: No**

**Individual(s) responsible for follow up: Finance and Accounting Department**

**Action required (list contact persons/addresses if documents are to be mailed or emailed):  
N/A**

**Additional instructions/notes: N/A**