



Baldwin County Commission

Legislation Text

File #: 19-0173, **Version:** 1

Meeting Type: BCC Work Session

Meeting Date: 11/14/2018

Item Status: New

From: Wanda Gautney, Purchasing Director; Ronald Jr. Cink, County Administrator

Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Amendment to Memorandum of Agreement with North Baldwin Utilities for Grant Support Services for the Baldwin County Commission

STAFF RECOMMENDATION

Approve the attached Amendment to the Memorandum of Agreement between the Baldwin County Commission and North Baldwin Utilities for Grant Support Services in the amount of \$25,000.00 plus any out-of-pocket expenses incurred in the performance of the services through September 30, 2019 (the "Initial Term") with an automatic renewal for an additional one (1) year term with the option to cancel with or without cause by either party with thirty (30) days written notice and authorize the Chairman to execute the Amendment to the Memorandum of Agreement.

BACKGROUND INFORMATION

Previous Commission action/date:

3/21/2017 meeting: Approved the attached Memorandum of Agreement between the Baldwin County Commission and North Baldwin Utilities for Grant Support Services in the amount of \$20,000.00 through September 30, 2017 (the "Initial Term") with an automatic renewal for an additional one (1) year term with the option to cancel with or without cause by either party with thirty (30) days written notice and authorized the Chairman to execute the Agreement.

Background: Staff is submitting for Commission approval an Amendment to Memorandum of Agreement from North Baldwin Utilities in the amount of \$25,000.00 plus any out-of-pocket expenses incurred in the performance of the services for providing grant writing support services. The services provided are for researching grant prospects and advising the County of potential grant opportunities, working with County staff to interpret guidelines, helping draft grant proposals and assisting with the close-out of existing County grants. The Amendment shall be in effect until September 30, 2019 with an automatic renewal for an additional one (1) year term under the same terms and conditions as set forth in the original Agreement. The Agreement may be cancelled with or without cause by either party with thirty (30) days written notice. This was budgeted by the Commission the FY19 budget.

FINANCIAL IMPACT

Total cost of recommendation: \$25,000.00

Budget line item(s) to be used: 51725.5150

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 11/20/2018

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Letter to North Baldwin Utilities

Additional instructions/notes: N/A