



Baldwin County Commission

Legislation Text

File #: 19-0229, **Version:** 1

Meeting Type: BCC Regular Meeting
Meeting Date: 11/20/2018
Item Status: New
From: Wanda Gautney, Purchasing Director
Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Architectural Services for the Baldwin County Courthouse Courtroom No. 7 Remodel Located in Bay Minette for the Baldwin County Commission

STAFF RECOMMENDATION

Approve the fee proposal received for architectural services from Adams Stewart Architects, LLC, for the remodel of Courtroom No. 7 in the Baldwin County Courthouse located in Bay Minette, Alabama in the amount of 9% of the cost estimate plus normal reimbursable expenses, and authorize the Chairman to execute the fee proposal.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Commission approved during the Fiscal Year 2018/2019 budget to remodel Courthouse No. 7 in the Baldwin County Courthouse located in Bay Minette, Alabama. Staff received a fee proposal from Adams Stewart Architects, LLC, in the amount of 9% of the cost estimate of \$150,000.00 which would be approximately \$13,500.00 plus normal reimbursable expenses. Reimbursable expenses will be invoiced at cost plus ten (10) percent. This shall include, but shall not be limited to, any and all travel expenses, printing/shipping cost, and permit fees.

FINANCIAL IMPACT

Total cost of recommendation: Estimated \$13,500.00

Budget line item(s) to be used: 51988.5524

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 11/20/2018

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Letter to Architect

Additional instructions/notes: N/A