



Baldwin County Commission

Legislation Text

File #: 19-0247, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 11/20/2018

Item Status: New

From: Ron Cink, County Administrator

Wanda Gautney, Purchasing Director

Andrea Roberson, Personnel Director

Submitted by: Deidra Hanak, Assistant Personnel Director

ITEM TITLE

Custodial Department (Bay Minette) - Employment of One (1) Part-Time Custodian Position

STAFF RECOMMENDATION

Approve the employment of Carolyn Cox to fill the open part-time Custodian position (PID #PT48) at a grade E-EL (\$10.781 per hour) to be effective no sooner than November 26, 2018.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The part-time Custodian position was newly created during the FY18/19 Budget Cycle. The Purchasing Director, with the concurrence of the County Administrator, respectfully requests the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: 51996.5113

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A**

Additional instructions/notes: N/A