



# Baldwin County Commission

## Legislation Text

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**File #:** 19-0253, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 11/20/2018

**Item Status:** New

**From:** Andrea Roberson, Personnel Director

**Submitted by:** Deidra Hanak, Assistant Personnel Director

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### **ITEM TITLE**

Animal Shelter - Approval of Updated Position Description for Animal Resource Supervisor

### **STAFF RECOMMENDATION**

Approve the updated position description for Animal Resource Supervisor.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** During the October 10, 2018 Regular Meeting, the Commission approved the updated organizational chart for the Animal Shelter. The approval of the updated Animal Resource Supervisor position description will match the subordinates listed on the organizational chart.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A