



Baldwin County Commission

Legislation Text

File #: 19-0451, **Version:** 1

Meeting Type: BCC Work Session

Meeting Date: 1/8/2019

Item Status: New

From: Anu Gary, Records Manager

Submitted by: Victoria Key, Administrative Support Specialist I

ITEM TITLE

CARE House, Inc. Transparenting Seminars Schedule for 2019

STAFF RECOMMENDATION

No formal Commission action necessary.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: Every December, Care House, Inc, provides staff a schedule for the Transparenting Seminars to be held the following year. The classes have been held in the Bay Minette Administration Building Commission Chambers for several years.

Staff received the 2019 schedule (see attached) from Ms. Robin Taylor with the CARE House, on December 19, 2018.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Victoria Key - Add meetings and contact information to Chambers Calendar.

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A