



Baldwin County Commission

Legislation Text

File #: 19-0455, **Version:** 1

Meeting Type: BCC Work Session

Meeting Date: 1/8/2019

Item Status: New

From: Wanda Gautney, Purchasing Director

Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Architectural Services for the Renovation of the Second Floor of the Baldwin County Fairhope Satellite Courthouse

STAFF RECOMMENDATION

Authorize the Purchasing Director to solicit a quote for Architectural services to renovate the second floor of the Fairhope Satellite Courthouse and bring the Architect proposal back to the Commission for approval.

BACKGROUND INFORMATION

Previous Commission action/date:

09/18/2019 meeting: Authorized the Purchasing Director to issue purchase orders for materials to renovate the second floor of the Fairhope Satellite Courthouse for the Alabama State Senate Legislative Delegation Office space and authorize the Building Maintenance to do the work for an estimated cost not to exceed \$30,000.00 with funding to be from the Commission Contingency Fund (51990.5290).

Background: District 1 Commissioner has requested that the Purchasing Director solicit quotes from Architects to renovate the second floor of the Fairhope Satellite Courthouse so the Commission will have a construction cost estimate for the renovations. Staff recommendation is to authorize the Purchasing Director to solicit a quote for Architectural services to renovate the second floor of the Fairhope Satellite Courthouse and bring the Architect proposal back to the Commission for approval.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 01/15/19

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A