



Baldwin County Commission

Legislation Text

File #: 19-0708, **Version:** 1

Meeting Type: BCC Regular Meeting
Meeting Date: 2/19/2019
Item Status: New
From: Wanda Gautney, Purchasing Director
Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Quotes for Architectural Design Services for the Completion of the Second Floor of the Baldwin County Fairhope Satellite Courthouse

STAFF RECOMMENDATION

Approve the quote from **Adams Stewart Architects, LLC**, in the amount of **\$1,195.00** to prepare a schematic design and construction estimate for the completion of the second floor of the Fairhope Satellite Courthouse for Commission approval and authorize the Chairman to sign the attached proposal for services.

BACKGROUND INFORMATION

Previous Commission action/date:

01/15/19 meeting: Authorized the Purchasing Director to solicit a quote for Architectural services for the design of the completion of the second floor of the Fairhope Satellite Courthouse and bring the Architect proposal back to the Commission for approval.

Background: Three (3) quotes were received from Architects to provide the County with a schematic design and a construction estimate for the completion of the second floor of the Fairhope Satellite Courthouse. The lowest quote was received from Adams Stewart Architects, LLC, in the amount of \$1,195.00. Staff recommendation approve the quote from Adams Stewart Architects, LLC, and authorize the Chairman to sign the proposal for services.

FINANCIAL IMPACT

Total cost of recommendation: \$1,195.00

Budget line item(s) to be used: 51994.5150

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 02/19/2019

Individual(s) responsible for follow up: Wanda Gautney/Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Letter to Architects

Additional instructions/notes: N/A