



# Baldwin County Commission

## Legislation Text

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**File #:** 19-0752, **Version:** 1

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**Meeting Type:** BCC Work Session

**Meeting Date:** 2/26/2019

**Item Status:** New

**From:** Joey Nunnally, P.E., County Engineer

**Submitted by:** Marinda Turner, Office Manager

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### **ITEM TITLE**

Transfer of Vehicle between the Highway Department and the Planning and Zoning Department

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Approve the transfer, at no cost, of one (1) 2015 Ford Explorer (VIN 1FM5K8B86FGC08350) from the Highway Department (53100) to the Planning and Zoning Department (52730); and
- 2) Authorize the Chairman to execute the Fixed Asset Change Form.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The Highway Department and Planning and Zoning Department are requesting approval of the transfer of vehicles between their departments.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration Staff

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Administrative Staff have Chairman execute the Fixed Asset Change Form and return to the Highway Department (Eric Scott).

**Additional instructions/notes:** N/A