



Baldwin County Commission

Legislation Text

File #: 19-0823, **Version:** 1

Meeting Type: BCC Regular Meeting
Meeting Date: 3/6/2019
Item Status: New
From: Joey Nunnally, P.E., County Engineer
Submitted by: Marinda Turner, Office Manager

ITEM TITLE

Transfer of Vehicle between the Highway Department and the Planning and Zoning Department

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the transfer, at no cost, of one (1) 2015 Ford Explorer (VIN 1FM5K8B86FGC08350) from the Highway Department (53100) to the Planning and Zoning Department (52730); and
- 2) Authorize the Chairman to execute the Fixed Asset Change Form.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Highway Department and Planning and Zoning Department are requesting approval of the transfer of vehicles between departments.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration Staff

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Administrative Staff have Chairman execute the Fixed Asset Change Form and return to the Highway Department (Eric Scott).

Additional instructions/notes: N/A