



Baldwin County Commission

Legislation Text

File #: 19-1139, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 5/7/2019

Item Status: New

From: Wanda Gautney, Purchasing Director/Junius Long, Building Facilities Coordinator

Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Quotes for Cleaning the Heating and Air Conditioning Ducts in the Baldwin County Central Annex II Building Located in Robertsdale, AL

STAFF RECOMMENDATION

Award the lowest quote to **Star Service, Inc. of Mobile**, in the amount of **\$33,992.00** for cleaning the Heating and Air Conditioning Ducts in the Central Annex II building located in Robertsdale, Alabama and authorize the Chairman to execute the Public Works Contract and Certificate of Compliance.

(Contract shall be effective and commence immediately upon the same date as its full execution, and shall terminate upon either the expiration of no more than thirty (30) days after the notice to proceed is issued).

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: Quotes were received for cleaning the heating and air conditioning ducts in the Central Annex II building located in Robertsdale. The County Engineer requested that this work be done because several of the staff have reported finding black particles coming out of the duct system. Four (4) quotes were received. The lowest quote was received from Star Service, Inc. of Mobile in the amount of \$33,992.00. Recommend the Commission approve the lowest quote and authorize the Chairman to execute the Public Works Contract and Certificate of Compliance.

FINANCIAL IMPACT

Total cost of recommendation: \$33,992.00

Budget line item(s) to be used: 51555.5231

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

Standard County Contract

Reviewed/approved by: David Conner

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 05/07/2019

Individual(s) responsible for follow up: Wanda Gautney/Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Letter to Vendors

Additional instructions/notes: N/A